



City Administrator Supplemental Questionnaire

Thank you for your interest in the City Administrator position with the City of Ocean Shores. For each question, please write/type it out completely before responding, and provide a clear and concise answer. Please include your name and page number at the top of each page submitted.

1. Briefly describe your municipal government work experience and knowledge of the workings of municipal government. If no direct municipal experience describe how your personal experiences and knowledge qualifies you to serve as the City Administrator of Ocean Shores.
2. Address your finance, budgetary and grant management background. List the budgets you have worked on and the extent of your authority in the development, administration and oversight of each.
3. What is your specific supervisory/management experience (how many supervised)? Comment on your management style.
4. Describe your experience with public works and infrastructure development and maintenance. Be specific regarding the major public works division areas in a full service city.
5. Address your experience and approach regarding civil involvement in the communities you have worked in.
6. Describe your professional experience directing the development and implementation of strategic plans, goals, objectives, policies and procedures for a department.
7. Describe your professional experience working as a supportive member of a management team and reaching decisions by consensus on that team.
8. What do you perceive as Ocean Shores' greatest challenges and strengths as a small, community in Washington? How would you address these challenges and capitalize on the strengths?