



City of Ocean Shores

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Finance Director Supplemental Questions

1. Each applicant must complete this supplemental questionnaire as a part of the application screening and selection process. The information you provide will be reviewed and used to determine your eligibility to move forward in the selection process. Incomplete responses, false statements, omissions, or partial information may result in disqualification from the selection process. This includes failing to provide detailed work history and responses of “see resume” or “see application”. Answer each supplemental question truthfully and understand that your responses will be verified from information included within the application.

2. Do you possess a bachelor’s degree or higher in Accounting, Finance, Business Administration, or a related field?

- Yes
- No

3. Do you possess certification as a Certified Public Finance Officer (CPFO), Certified Public Accountant (CPA), Certified Public Procurement Officer (CPPO), or other equivalent professional designation?

- Yes
- No

4. Please specify which degree(s) or certification(s) relevant to the job duties you have. If you have a combination of education and experience that you believe is equivalent to the requirements, please describe that here:

5. How many years increasingly responsible experience in public sector finance operations do you possess?

- More than one and less than three
- More than three and less than five
- More than five

6. Please describe your experience in accounting/financial systems and system implementations and upgrades. Please include employers, systems, dates and your specific roles.

7. Please indicate all major tasks and function you performed and/or supervised during your career. Select all that apply. Your application material should additionally reflect and support the answer to this question.

- Public Sector fund accounting and audits
- Financial modeling and forecasting
- Creating financial plans
- Managing bond financing and debt services
- Implementing new financial pronouncements and standards
- Public sector procurement processes
- Payroll functions

8. How many years of experience do you have supervising and evaluating the work of others?

- None
- Less than two
- More than two and less than five
- More than five